

VOLUNTEER POSITION DESCRIPTION
Pikes Peak Chapter

Location	Pikes Peak Chapter
Position Title	Mobile Feeding Crew Member (ERV)
Purpose	This position is responsible to provide food, information, or other needed supplies to people affected by a disaster through the fleet vehicle known as an Emergency Response Vehicle (ERV).
Key Responsibilities	<ul style="list-style-type: none"> • Drive the ERV safely • Keep the ERV safe to drive by performing preventive maintenance • Keep the ERV and its equipment clean and neat • Deliver and serve safe, nutritious food and beverages to clients and staff • Keep daily record of meals and snacks served as well as any items distributed. Submit to supervisor at established times • Provide information to clients on Red Cross services and local resources • Load vehicles with food and supplies as directed • Distribute relief items such as Cleanup and Comfort Kits
Physical Requirements	<ul style="list-style-type: none"> • Ability to work and drive for extremely long hours in confined space • Ability to lift 50 lbs • Exhibit good stress reduction skills. Strive to encourage an environment for the unit with the minimum level of stress possible under the disaster conditions • Ability to sit or stand for long periods of time • Able to adapt to long, irregular hours and frequent schedule changes • Must be flexible and adaptable in various situations and work settings, including weather conditions, cultures, and geographic areas for extended periods of times
Qualifications	<ul style="list-style-type: none"> • Must be at least 21 years of age • Hold Chapter Certification for a qualified ERV driver • Have a valid driver's license • Have a clean driving record, verified by a Department of Motor Vehicles (DMV) report • Have a current certification in First Aid/CPR • Successfully pass the Road Test • Have successfully completed a Defensive Driving Course • Able to read, communicate effectively verbally and write legibly when completing forms • Able to promote, develop and maintain productive and amicable working relationships with diverse individuals and groups, including peers and supervisors • Be sensitive in human interactions to diversity and inclusiveness
Training	<ul style="list-style-type: none"> • New Employee and Volunteer Orientation • Fulfilling Our Mission: Turning Compassion into Community Action • Mass Care Overview • Disaster Mental Health Overview •Safe Driver Course • ERV: Ready, Set, Roll
Appointed by	<ul style="list-style-type: none"> • Mass Care Lead • Emergency Services Director
Reports to or Partners with	<ul style="list-style-type: none"> • Mass Care Lead
Length of Appointment	<ul style="list-style-type: none"> • Minimum of one year, renewable
Time Commitment	<ul style="list-style-type: none"> • Minimum of one day per month, variable
Development Opportunities	<ul style="list-style-type: none"> • Opportunities to help others • Eligibility for Disaster Services Human Resources National deployment • Advancement to leadership position

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability.

Print Name

Signature

Date

Revised date _____

