

**VOLUNTEER POSITION DESCRIPTION**  
**Pikes Peak Chapter**

<b>Location</b>	Chapter, Service Center, Disaster Relief Operation (DRO) Headquarters, Shelter, Response Center, Hospital, Outreach in urban and rural areas, client homes, vehicle (ERV)
<b>Position Title</b>	DSHR Disaster Mental Health (DMH) Associate
<b>Purpose</b>	Help individuals cope with emotional and environmental impact following a disaster by assessing the clients' needs, helping them adjust to shelter living and assisting them with their recovery efforts.
<b>Key Responsibilities</b>	<ul style="list-style-type: none"> <li>• Willing to support Red Cross mission</li> <li>• Perform mental health screening/informal assessment and triage</li> <li>• Provide crisis intervention, emotional care, and support</li> <li>• Educate workers and clients about emotional recovery and effective coping techniques</li> <li>• Advocate for clients or staff</li> <li>• Serve as consultant to individuals or groups</li> <li>• Make and manage referrals for additional mental health services and/or follow up</li> <li>• Assist with closing the site or operation</li> <li>• Seek guidance form and implement requests and direction received from your supervisor</li> <li>• Maintain a professional appearance</li> </ul>
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• <b><u>Current license or certification in mental health discipline: social work, psychiatry, psychology, counseling, psychiatric nursing, marriage and family therapy.</u></b></li> <li>• Completion of Red Cross training in disaster mental health.</li> <li>• Able to communicate effectively verbally and in writing, including being able to write legibly when completing forms.</li> <li>• Ability to manage multiple priorities and tasks simultaneously.</li> <li>• Proficiency in using computers.</li> <li>• Able to promote, develop and maintain productive and amicable working relationships with diverse individuals and groups, including peers and supervisors.</li> <li>• Be sensitive in human interactions to diversity and inclusiveness.</li> </ul>
<b>Training</b>	<ul style="list-style-type: none"> <li>• New Employee and Volunteer Orientation</li> <li>• Fulfilling Our Mission: Turning Compassion into Community Action</li> <li>• Mass Care Overview</li> <li>• Foundations of Disaster Mental Health</li> <li>• Serving People with Disabilities Following a Disaster</li> </ul>
<b>Appointed by</b>	<ul style="list-style-type: none"> <li>• Emergency Services Director</li> </ul>
<b>Reports to or Partners with</b>	<ul style="list-style-type: none"> <li>• Disaster Mental Health Lead</li> </ul>
<b>Length of Appointment</b>	<ul style="list-style-type: none"> <li>• Minimum one year, renewable</li> </ul>
<b>Time Commitment</b>	<ul style="list-style-type: none"> <li>• Minimum two hours per month</li> <li>• Incidence determines time needed</li> </ul>
<b>Development Opportunities</b>	<ul style="list-style-type: none"> <li>• Community networking</li> <li>• Enhance personal, organizational, leadership skills</li> <li>• Eligible for advancement to leadership position</li> </ul>

I understand the responsibilities and qualifications of this position, and agree to fulfill them to the best of my ability.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Revised date \_\_\_\_\_